



PARISH COUNCIL

Campsea Ashe Parish Council

Chair John Jeffrey

Clerk & RFO Klaus Fortmann

Tel: 01728 748196

Email: clerk@campsea-ashe-pc.org.uk

www.campsea-ashe.suffolk.gov.uk

MINUTES of the ANNUAL MEETING of The COUNCIL (AMC)

Tuesday, 19th May 2026 at 19.00 pm, held at Village Hall

Present: Nigel Pringle (NP), Felicity Gillott (FG), John Jeffrey (JJ); Michele Dawson (MD); Nicola Snell (NS); Clerk Klaus Fortmann (KF); former SCC Cllr Alexander Nicoll (AN) and several members of the public
Apologies received: Clare Reid (CR); ESC Cllr Sally Noble;

Meeting opened at 19.02pm

As there was no election, the current councillors were therefore automatically re-elected, with three vacant positions. The PC co-opted Alexander Deal (in absence) as a new member to the Parish Council.

Declaration of Acceptance of Office signed later.

1. **Election of Chairman** – John Jeffrey was proposed by FG and seconded by MD and unanimously elected. Declaration of Acceptance of Office signed.

2. **Election of Vice Chairman** – Felicity Gillott was proposed by JJ and seconded by NS and unanimously elected to the position. Declaration of Acceptance of Office signed.

3. **Election/appointment of other officers** – Parish Clerk KF was re-appointed as RFO.

FG was re-appointed as liaison with Village Hall Committee.

Clerk together with volunteer AL and former Councillor DB will continue checks/maintenance on Recreation Ground & Play area

Environment Committee; FG, MD

Finance Committee; JJ, MD, NS; MD & NS & Clerk will act as cheque signatories.

Planning Committee; JJ, AD, NS

Neighbourhood Plan is on hold but JJ will investigate possibilities

Others to be appointed to responsibilities as necessary and when new councillors are in place.

Register of Interests update has been checked during year.

4. **The Internal Audit report was considered and agreed.** The Internal Audit report was considered and agreed and its effectiveness re-affirmed.

5. **The Annual Governance Statements** were read out and each item was agreed and the statement was duly signed by KF and CR. These documents will be posted on the website as advised by SALC/SBA team.

6. **The draft Accounts and Accounting Statements for year to 31/3/26**, having previously been circulated, were agreed and the Accounting Statements were signed by CR and KF as chairman / RFO.

7. **The Certificate of Exemption – AGAR 2025/26 Part 2** were agreed and signed by JJ and KF as chairman & RFO. Copies of the above documents 4, 5 & 6 plus others will be posted on the PC website as advised by SALC/SBA team.

The Notice of Public right will be published 1st June – 15th July 2026

8. **Standing Orders/Financial Regulations/Code of Conduct** as updated over the course of the previous year were agreed by all and unanimously approved.

Meeting closed at 19.27; JJ

**The next Annual Meeting of the Council & AM of the Parish will be held
on May 11th, 2027**